

# Internal Rules

of

## L'Académie Internationale de la Pipe (AIP)

Registered Charity Number 1126166

*(Founded in Italy in 1985, transferred to France in 1996, to England in 2007  
and registered with the Charity Commission in England in 2008)*

### A) General rules.

The organization and administration of AIP, and the rights and obligations of its members, are regulated in its *Memorandum and Articles of Association* dated 17<sup>th</sup> October 2007.

### B) Supplementary rules given in accordance with the Articles (para 50).

#### **1. The objectives of AIP** are;

- a. to promote better awareness of the tobacco pipe as a cultural, artistic and social phenomenon;
- b. to highlight its place in the history of peoples and civilizations;
- c. to collect, preserve and disseminate evidence relating to its history, and,
- d. to encourage research concerning the past, present or future of the subject.

#### **2. Membership** (cf. *Articles 2 – 4, and 16-18*)

Membership is open to any individual or organisation subject to acceptance of their application and payment of the current annual subscription fee. The subscription year is based on the calendar year, i.e., for 12 months starting on 1 January each year. During this period each member shall have the right to vote at meetings, to take advantage of any member's rates or discounts and to receive a copy of any Newsletters or Journal that the AIP may produce for that year. There are two categories of membership: -

#### a. Ordinary members

This category is open to any individual subject to acceptance of their application and payment of the current ordinary member's annual subscription fee. Two or more individuals living as a household at the same address may become members for a single subscription fee, provided that their names are lodged with the AIP administrator and that they agree to receive just one copy between them of any publication distributed by the AIP for the subscription year.

#### b. Institutional members

This is open to any institution or organisation subject to acceptance of their application and payment of the current annual institutional membership fee. Institutional members may nominate one individual to represent and/or vote for them at meetings (cf. *Articles 18*).

### **3. Annual General Meeting** (cf. *Articles 5 - 15*)

The annual general meeting of the AIP is normally to be held in connection with and as part of an annual conference, which will preferably be held in a different country each year.

The tasks of the annual general meeting are to:

- appoint the members of the Board
- stipulate the membership fees
- make decisions on proposals presented by the Board and otherwise to fulfil their obligations according to the *Articles*.

### **4. The Board, Subcommittees and Directors.** (cf. *Articles 19 – 49*)

The Board shall have five directors who are elected annually at the annual general meeting. The Board may co-opt members for specific purposes.

As well as acting in accordance with the *Articles* the Board has the responsibility of running the Academy and realising its objectives in a number of ways, for example:

- organizing the internal administration of AIP
- public relations
- publishing literature on topics concerning pipes and pipe smoking
- organizing and operating the AIP web site
- establishing and supervising working groups to study specific topics or types of pipe
- appointing counsellors for different geographical regions
- representing AIP at relevant events arranged by other organizations or institutions
- issuing policy statements from time to time in order to streamline the functioning of AIP

### **5. The AIP-logo and reference to membership.**

AIP is the sole owner of its logo which cannot be used in any way without the consent of the Board.

Members may take advantage of reference to their membership as long as the reference remains discreet and does not imply improper use of it for propaganda or commerce.